

## **GDPR Policy**

### **Malta Film Commission – Malta Create**

At the Malta Film Commission, we are committed to protecting the privacy and personal data of our website visitors in accordance with the European Union's General Data Protection Regulation (GDPR). This policy outlines our procedures and responsibilities regarding the collection, processing, and storage of personal data.

#### **Data Collection and Processing**

We only collect personal data that is necessary for the provision of our website services and to improve our website's functionality. This may include:

- Contact information such as names, email addresses, and phone numbers if provided by the visitor for the purpose of contacting us about the Malta Create Fund
- Information about the visitor's computer or device, such as IP address, browser type, and operating system, for the purpose of improving our website's performance and user experience
- Other information that the visitor voluntarily provides through our website, such as through surveys or feedback forms.

We will only process personal data in accordance with the GDPR and will not share it with third parties without the consent of the data subject.

#### **Data Storage and Security**

We are committed to keeping personal data secure and have implemented appropriate technical and organizational measures to prevent unauthorized access or disclosure. This includes:

- Secure server and database hosting
- Encryption of sensitive data
- Regular backups and data recovery procedures
- Employee training on data protection and security.

#### **Data Retention**

We will only retain personal data for as long as necessary to fulfill the purpose for which it was collected, or as required by law. Once personal data is no longer necessary, we will securely delete or destroy it.

#### **Data Subject Rights**

Under the GDPR, data subjects have the right to access, correct, and delete their personal data. They also have the right to object to the processing of their data and to request its

transfer to another controller. At Malta Create, we are committed to respecting these rights and will respond to any requests in a timely and efficient manner.

### **Cookies**

We use cookies to improve our website's functionality and user experience. Cookies are small text files that are placed on the visitor's computer or device by our website. We use cookies to:

- Collect information about how visitors use our website
- Remember the visitor's preferences for their next visit
- Provide personalized content and advertisements.

Visitors can choose to accept or decline cookies. Most web browsers automatically accept cookies, but visitors can modify their browser settings to decline cookies if they prefer. However, this may prevent visitors from taking full advantage of our website's features.

### **Updates to the Policy**

This policy may be updated from time to time to reflect changes in our business operations or legal requirements. Any updates will be communicated to visitors as necessary.

### **Contact Us**

If you have any questions or concerns about our GDPR policy for the Malta Create website, please contact us at [info@screenmalta.com](mailto:info@screenmalta.com).